

Welcome, we are happy to have you as our patient and look forward to offering you and your family the finest dental care available. We understand that providing complete comprehensive dental services includes discussing all treatment and financial information.

Before treatment is performed, we will discuss treatment and financial options. This will allow you to fully understand your dental treatment, what to anticipate in fees and allow you time to make the necessary financial arrangements.

Payment is due at the time services are rendered. For your convenience we accept cash, checks, and most Credit Cards (Visa, Mastercard, Discover, and American Express). All returned checks are subject to a \$35 return service fee.

Emergency clients, who are new to our practice and for whom we are unable to verify insurance, should expect to make a payment at the time of service. Once established as an active patient, we will be happy to discuss other payment options.

Insurance benefits are determined by your employer, not your dentist. Your insurance policy is a contract between you and your insurance company. Your insurance coverage and benefits are your responsibility. Insurance is not a guarantee of payment; it often does not cover all the costs involved in treatment. As a courtesy, we will be happy to file your claim for you if you present your dental insurance card and all required employer information. You will be expected to pay for services rendered if this office is unable to verify your insurance information before treatment.

Any deductible or estimated co-payment amount will be due at the time of treatment.

If payment for services already rendered has not been paid in full within 45 days from the date of service, either by you or your insurance company, a \$35 fee will be assessed, with the remaining balance for your treatment considered due in full and is the responsibility of you the patient.

Appointments are reserved exclusively for you. As a benefit to you, our valued patient, we may offer to move your appointment to an earlier time if an opening arises. If an appointment is not canceled at least 24 hours in advance, or if you fail to keep your appointment, you will be charged a seventy-five-dollar (\$75) fee. Any missed appointment of 2 hours or more in length will incur a one hundred and fifty-dollar (\$150) fee. This fee will not be covered by your insurance company.

Separated or divorced parents of minors, who are responsible for one half of the cost of a child's/children's dental care: The parent who brings the child in to the dental appointment is responsible for paying the co-payment or full fee. If it is necessary, we are happy to hold a credit/debit number from the non-custodial parent on file.

Payment plans and financial arrangements are available for comprehensive dental treatment. Please speak to us to make any such decisions prior to commencing treatment.

I have read and understand this financial policy.

Printed name

Signature

Date